

Singapore Companies
Confirmation of Order & Company Data Collection Form

Please tick appropriate box: Company Only Starter Pack Business in a Box

Contact Person Details	
Name:	Mobile:
Company (optional):	Office Tel:
Email Address:	Fax:

Proposed Name of SINGAPORE Company*	
<i>(Suffixes applicable for SINGAPORE companies: PTE. LTD., PRIVATE LIMITED, PRIVATE LTD, PTE LIMITED, etc.)</i>	
1) _____	Please Note: Please advise if company name requires special symbols, capital letters, etc. (i.e. Trading & Wholesale)
2) _____	
3) _____	

Principal Activities of the Company	
<i>(Please provide specific details i.e. Trading in palm oil, Consultancy Services for telecommunication industry, etc)</i>	
1) _____	
2) _____	

COMPANY'S REGISTERED OFFICE ADDRESS <i>(this is the address used for registering a Singapore company and receiving government mail)</i>	
<i>Note: This must be a Singapore address, that is not a P.O. Box</i>	
<input type="checkbox"/> Use PB's address	

COMPANY'S CORRESPONDENCE ADDRESS <i>(this is the address used for mail forwarding)</i>	

SHARE CAPITAL	
PAID UP SHARE CAPITAL:	ISSUED SHARE CAPITAL:
Amount: _____	Total No. of Issued Shares _____
Currency: _____	

Please Note: Paid-up Capital declared **must be supported by banking slip, bank statement upon company incorporation*

LIST OF SHAREHOLDERS				
<i>(Minimum of one shareholder is required – can be either an individual OR corporate shareholder (local or foreign))</i>				
Name of Shareholder	Nationality & Passport No. / Company No.	Residential Address (individual) OR Registered Office Address (corporate)	Number of shares	% shares

*Note: Each shareholder **must** complete the due diligence form attached.(please provide company profile for corporate entity)*

LIST OF DIRECTORS

- Minimum Directorship is one local Director (must be Singapore Citizen / Singapore PR / Employment/Entre Pass Holder)
- Only individual Directors allowed. Foreign directors allowed providing at least one local Director is on board.

Use Nominee Local Director

Name of Director	Nationality & Passport No.	NRIC / FIN	Residential Address

Note: 1) Each director **must** complete the due diligence form attached.

OTHER SERVICES REQUIRED

Type of Service:	Cost (\$SGD):	Please tick (✓)
Provision of local Company Secretary (as required under Companies Act) & Corporate Services (Annual Return Filing, AGM etc)	From 75.00 p.m.	
Hard Copy of Certificate of Incorporation (excluding courier fees)	65.00	
Certificate of Good Standing (excluding courier fees)	35.00	
Certificate of Production (excluding courier fees)	40.00	
Notarised & Apostilled Documents for International use (Notary Public Fee, Apostilling by Singapore Law Academy)	From 350.00	
Opening of Singapore Bank Account (OCBC / HSBC / DBS / SCB / RBS)	From 350.00	
Opening of Hong Kong Bank Account (SCB / HSBC) or offshore bank a/c	From 600.00	
Provision of Correspondence Address (incl. of SGD postage fee deposit)	360.00 p.a.	
Provision of one Nominee Director	From 500 p.m.	
Application for one Employment Pass with Dependant Passes	From 1,500	
Application for Entre Pass Only (client writes own business plan)	From 2,000	
Application for Entre Pass + Business Plan	From 3,500	

I / We confirm that the above information is true and accurate, and you are authorised to supply any or all of such information for due diligence purposes to the Government bodies and banks concerned at your discretion. We also confirm and agree to be bound by the standard terms of business of **PB CORPORATE SERVICES PTE. LTD. (Co. Regn. No: 200822769M)**, and undertake to notify you of any future changes to the above information.

I/We confirm that I/we wish to proceed with the order of the above named offshore company and understand that I/We am/are committed to make full payment upon presentation of your invoice.

Client's Signature:

Name: _____

Date: _____

If you have any questions regarding the above, please contact us at +65 6324 1922 or email: consultant@pbcorporate.com.sg.

Please return this form and attachments to:

PB CORPORATE SERVICES PTE. LTD. 10 Anson Road, #21-07 International Plaza, Singapore 079903

Tel: 65 63241922 ■ Fax: 65 63248322 ■ consultant@pbcorporate.com.sg